

## POINT OF SALE, STUDENT ACCOUNTS, & PREPAYMENTS

The Point of Sale (POS) system will maintain an account for each individual student, teacher or staff member.

- Customers will be asked to input their Student ID# at the POS to record their meal. For the line to move smoothly it is important that **every customer know their Student ID #**. Student Nutrition will provide sample printed keypads to assist schools in teaching the students their number and for practice.
- Customers may deposit any amount of money on to their debit account. This may be cash or check.
- The student's debit account may also be accessed at [www.cfbisdnutrition.com](http://www.cfbisdnutrition.com) in the Online Payment section. Parents may make on-line payments with a credit card or view the transactions posted to the student's account. Please remember that the balances are 24 hours behind, so payment made will not be reflected in the balance until posted the following day.
- The debit account may be used for meals and a la carte items; however if a parent requests, the account may be flagged to only be used for meals or establish a daily limit for ala carte purchases.
- Balances remaining at the end of the year are rolled forward and available for use the following year. If a student changes schools the balance will be at the new school.
- Any parent desiring a refund should request the refund in writing from the cafeteria manager. A check will be issued from the business office and may take up to 10 business days.
- Cafeteria Managers can print a detailed journal report of a student account if requested.
- The transaction speed standard is 8 students per minute; therefore, the cafeteria can accommodate approximately one class per line every three (3) minutes.