

2017-18 SACK LUNCH REQUEST FORM

Teacher's Name: _____ Grade: _____

Date of Field Trip: _____ Time Needed: _____

Number of Lunches Needed: _____

in addition to the entrée, sack lunches will provide two cold vegetables servings, one fruit serving and the student's choice of milk. High School students will be provided and additional serving of fruit.

ORDERING: Please communicate the number of meals needed and the number of flavored/unflavored milk. Remember, Federal regulations require that students be allowed to designate the milk they prefer. **At a minimum, orders greater than 20 must be place 8 days prior** so that food can be ordered and secured. Products may not be available on hand and preferences cannot be accommodated if ordering less than 8 days prior.

POST FIELD TRIP: Upon return from the Field Trip, the cafeteria manager will need a list of students who attended and actually received the complete sack lunch, with your signature. This will become the official documentation for the federal records required.

FOOD SAFETY: Please review the menus and storage requirements below before making your selection. For food safety reasons, food must be consumed within the prescribed time limits or stored on ice.

Number of Meals	# Unflavored Milk (White)	# Flavored Milk (Chocolate)	Menu	Storage Requirements
			Turkey Panini Sandwich	<p>PLEASE BE ADVISED: Lunch must be <u>consumed within 3 hours of pick up</u> from the cafeteria</p> <p style="text-align: center;">OR</p> <p><u>stored in iced coolers</u> to maintain refrigerated temperatures.</p> <p><u>MILK</u> must be stored in iced coolers at all times.</p>
			Ham & Cheese Sandwich	
			Yogurt & Muffin	
			Hummus, Cheese Stick & Tortilla Chips	<p>Lunch must be <u>consumed within 4 hours of pick up</u> from the cafeteria</p> <p><u>MILK</u> must be stored in iced coolers at all times.</p>
			Sunbutter Sandwich	

I have read and understand the storage requirements and will ensure lunches and milk are stored properly or consumed within the appropriate time frame.

Requestor signature: _____ Date: _____