

Dear Administrator:

Please see attached for the Negative Balance List of students who attend your school. Please feel free to use this list to initiate contact with the household to alleviate this balance. This information is confidential and should be handled with care to ensure student confidentiality.

These students' negative balances could have occurred because of a la carte purchases or failure to bring breakfast or lunch money.

We allow charges in Elementary and Secondary schools up to \$15.00. Students who have reached the charge limits or do not have money will be provided with an emergency sack lunch at no charge.

Parents should be encouraged to take advantage of our online prepayment plan, www.myschoolbucks.com. Using the online prepayment plan allows parents the option to add money to their student's account at any time, to set up recurring payments, and to receive notifications when the account balance is low. Money added to a student's meal account may be used at any time to purchase meals and snacks.

Free or reduced price meal applications may also be submitted at any time during the school year. If parents would like to apply, they can visit www.cfbisdnutrition.com or www.cfbisd.schoollunchapp.com. If you or the household have any questions, please feel free to contact the student nutrition office at 972-968-6390.

Thank you,

Cafeteria Manager
972-968-
