

To Parent/Guardian of CFBISD student(s):

If your child has a **life-threatening** food allergy **or** a **disability** requiring a diet modification, you must have a physician complete the *Physician's Diet Modification Form* and return it to your school nurse. This form is located on our website at www.cfbisdnutrition.com.

Once a **life-threatening** food allergy **or** a **disability** requiring a diet modification is established and the completed *Physician's Diet Modification* form is on file, the student's account will have an alert posted in the cafeteria point of sale system.

If your child has an allergy that is not life threatening, a food intolerance, or a preference, please either visit our website at www.cfbisdnutrition.com or check out our printed menus. Food allergen and nutrition information is posted to help you assist with your child's menu selections. The Student Nutrition Department makes every effort to provide up-to-date accurate information; however, we cannot be responsible for ensuring that a child's menu selections are free from allergens. Occasionally, manufacturers will make substitutions for ingredients which may alter this information.

If you have any questions, please contact the Personnel Coordinator at 972-968-6388.

Sincerely,

Student Nutrition Department

Non-Discrimination Statement: This explains what to do if you believe you have been treated unfairly:

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA. Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English. To file a program complaint of discrimination, complete the [USDA Program Discrimination Complaint Form](#), (AD-3027) found online at:

http://www.ascr.usda.gov/complaint_filing_cust.html, and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: (1) mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410; (2) fax: (202) 690-7442; or (3) email: program.intake@usda.gov. This institution is an equal opportunity provider.

Updated GD 8/18/17